

# **GEORGE MUNICIPALITY / GEORGE MUNISIPALITEIT**

## **TENDER NUMBER / NOMMER: DPD025/2020**

Tenders are hereby invited for the **Appointment of a Professional Graphic Designer to Provide Graphic Design Services to the Tourism Division of George Municipality for a period of three (3) years (as and when required).**

Tenders word hiermee ingewag vir die **Aanstel van 'n Professionele Grafiese Ontwerper om Grafiese Ontwerp Dienste aan die Toerisme Afdeling van George Munisipaliteit te verskaf vir 'n tydperk van drie (3) jaar (soos en wanneer benodig).**

Completed tenders in a sealed envelope, clearly marked:

Voltooide tenders in 'n verseëelde koevert, duidelik gemerk:

**Tender No. DPD025/2020** must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, York Street, George by no later than **12:00 on Monday, 14 December 2020**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

**Tender Nr. DPD025/2020** moet voor Maandag, **14 Desember 2020** om **12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Direkoraat: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

Tender documents are available at a non refundable deposit of R231-00 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Tender dokumente is verkrygbaar teen 'n R231-00 nie-terugbetaalbare deposito elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

Tender documents are available on the George Municipality's website: [www.george.gov.za](http://www.george.gov.za), free of charge.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: [www.george.gov.za](http://www.george.gov.za).

Tenders will be evaluated as follows:

Tenders sal as volg ge-evalueer en toegeken word:

### Stage 1: Pre-Qualification

Only tenders scoring a minimum of 80 out of 100 points in stage 1 will be further considered for evaluation in stage 2.

### Fase 1: Voorafbepaalde kriteria

Slegs tenderaars wat 'n minimum van 80 uit 100 punte behaal in fase 1, sal verder vir evaluering in fase 2 oorweeg word.

### Stage 2:

Tenders will be evaluated and adjudication in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2017 and the George Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.

### Fase 2:

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrygingsbeleid (Wet 5 van 2000) Regulasies 2017, asook George Munisipaliteit se Voorsieningskanaalbestuursbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status toegeken sal word.

For more information, contact Ms Sharon House at (044) 801 9295 / 084 627 3669.

Vir verdere inligting, kontak Me Sharon House by (044) 801 9295 / 084 627 3669.

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

Die Munisipaliteit behou hom die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

A TCS PIN for bidders' tax compliance information must be submitted with the tender document.

'n "TCS PIN" vir tenderaars se belasting nakoming inligting moet ingesluit wees by die tender dokument.

It will be required from the successful bidder to register on the Central Supplier Database (CSD).

Dit sal van die suksesvolle tenderaar verwag word om op die Sentrale Verskaffersdatabasis (SVD) te registreer.

**T BOTHA, MUNICIPAL MANAGER  
GEORGE MUNICIPALITY, GEORGE, 6530**

**T BOTHA, MUNISIPALE BESTUURDER  
GEORGE MUNISIPALITEIT, GEORGE, 6530**